

# SPECIAL EVENT LIABILITY APPLICATION

APPLICANT NAME AND ADDRESS: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax: \_\_\_\_\_ Email Address: \_\_\_\_\_

Location of Event: \_\_\_\_\_ Term Requested: From \_\_\_\_\_ To \_\_\_\_\_

Detailed Description of Event (if printed material is available, attach) \_\_\_\_\_

Limits Requested: Occurrence \_\_\_\_\_ Personal Injury/Advertising \_\_\_\_\_  
 General Aggregate \_\_\_\_\_ Medical Payments \_\_\_\_\_  
 Products/Comp Ops Aggregate \_\_\_\_\_ Fire Legal \_\_\_\_\_

Other Coverages Requested: \_\_\_\_\_

## UNDERWRITING INFORMATION

Estimated Attendance: \_\_\_\_\_ Per day \_\_\_\_\_ Total all Days \_\_\_\_\_

No. of Participants (if applicable) \_\_\_\_\_ Gross Receipts \$ \_\_\_\_\_

Describe seating Arrangements (type, capacity, etc.) \_\_\_\_\_

Describe all set up exposures: (electrical, special effects, etc.) \_\_\_\_\_

Describe security arrangements: \_\_\_\_\_

Are guards armed? \_\_\_\_\_ Do they have their own insurance? \_\_\_\_\_

Food or beverage sold or served by applicant? \_\_\_\_\_ If yes, give details \_\_\_\_\_

Additional insureds/certificate holders: List below, indicating relationship: \_\_\_\_\_

## LOSS INFORMATION (Last 3 Years)

If this event has been held in the past, please complete the following:

Year	Carrier	Limits	Premium	Date of Loss	Description of Loss	Amount Incurred

\_\_\_\_\_  
Applicant Signature & Date

\_\_\_\_\_  
Producer Name & Address

**NOTICE OF INSURANCE INFORMATION PRACTICES**  
 PERSONAL INFORMATION ABOUT YOU, INCLUDING INFORMATION FROM A CREDIT REPORT, MAY BE COLLECTED FROM PERSONS OTHER THAN YOU. SUCH INFORMATION AS WELL AS OTHER PERSONAL AND PRIVILEGED INFORMATION COLLECTED BY US OR OUR AGENTS MAY IN CERTAIN CIRCUMSTANCES BE DISCLOSED TO THIRD PARTIES. YOU HAVE THE RIGHT TO REVIEW YOUR PERSONAL INFORMATION IN OUR FILES AND CAN REQUEST CORRECTION OF ANY INACCURACIES. A

MORE DETAILED DESCRIPTION OF YOUR RIGHTS AND OUR PRACTICES REGARDING SUCH INFORMATION IS AVAILABLE UPON REQUEST. CONTACT YOUR AGENT OR BROKER FOR INSTRUCTION ON HOW TO SUBMIT A REQUEST TO US.

